

Please contact your parish Council on Aging (Catholic Charities in New Orleans) for locations to submit your application. Applications will NOT be accepted from participants at the Louisiana Department of Agriculture & Forestry and applications will NOT be accepted at USDA. Each participant in a household should complete a separate application. The application period will end September 22 or earlier if funding is depleted.

Certification Regarding Rights & Obligations

I have been advised of my rights and obligations under the SFMNP. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. This certification form is being submitted in connection with the receipt of Federal assistance. Program officials may verify information on this form. I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law. I have been advised that food benefits issued to me are only for my personal use and offering to sell them verbally, in print or online may result in paying the State agency, in cash, the value of the food benefits improperly disposed of and may subject me to disqualification and civil or criminal prosecution under State and Federal law.

Certification Regarding Dual Participation

I have been advised that it is illegal to be a dual participant in the SFMNP. Application to receive food benefits in more than one parish, more than once in a parish or under a separate name is illegal and may subject me to disqualification, cash repayment of the value of benefits, and/or civil or criminal prosecution under State or Federal law.

Appeal Rights

I understand that I may appeal any decision made by the local agency regarding my eligibility for the SFMNP to the following:

Michelle Estay, SFMNP Director
Louisiana Department of Agriculture & Forestry (LDAF)
47076 N. Morrison Blvd.
Hammond, LA 70401-7308
Tel.: (985) 345-9483 Fax: (225) 237-5630
email: fmpn@ldaf.state.la.us

- Please -
Do **NOT** send
your SFMNP
application to
LDAF.

Your
Appeal
Rights

Nondiscrimination Policy

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:** U.S. Department of Agriculture (USDA)
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:** (833) 256-1665 or (202) 690-7442; or
3. **email:** Program.Intake@usda.gov.

- Please -
Do **NOT** send
your SFMNP
application to
USDA.

Civil Rights
Policy

Civil Rights
Complaint
Process

This institution is an equal opportunity provider.